

# 2023 Request for Proposals (RFP)



**KC PRE-K  
COOPERATIVE**

The KC Pre-K Cooperative works to improve Kindergarten readiness by expanding access to high-quality pre-K. As such, the Cooperative aims to expand to serve more students and include additional partners for the 2023-2024 school year. This RFP is intended to identify partners to engage in dialogue and planning to join the Cooperative for the 2023-2024 school year. This RFP invites schools, early education providers, and other community organizations within the KCPS attendance boundary to more formally express their interest in membership in the KC Pre-K Cooperative.

For the 2023-2024 school year, the KC Pre-K Cooperative invites partners to identify one of three partner tiers that fits with the needs of each respective organization. This tiered model aims to provide organizations with more flexibility to meet the needs of their students, families, and organization to achieve our collective goal of increase access to high-quality pre-K.

## KC Pre-K Cooperative Partner Council

The Partner Council includes a representative from each partner organization and meets twice per year. The Council is charged with:

- Providing counsel on strategic direction of Cooperative
- Maintaining integrity of and fidelity to the mission, ethos, and expectations of the Cooperative
- Serving as ambassadors of the Cooperative in the Kansas City region and state

## Timeline and Process

### Applications will be due on March 1.

After receiving RFP applications, Cooperative staff will facilitate individualized conversations with partners to confirm partnership configurations. The Cooperative will issue a non-legally binding Memorandum of Understanding (MOU) between each partner and the Cooperative. This MOU will be in addition to any MOU formalizing contracted relationships between K-12 and early childhood organizations. Organizations eligible for start-up funding will receive a separate application, which will be reviewed by advisors at the Greater Kansas City Community Foundation. This process will allow for the continued success and ongoing sustainability of the KC Pre-K Cooperative.

### 2023 Application Process Timeline

- **January 9** - 2023 RFP Opens
- **March 1** - Application Due Date
- **May 1** - 2023 Partners Finalized
- **June 1** - Cooperative MOU Executed

The 2023 RFP application is now available online. Only online applications will be accepted. Please find the application at: <https://forms.gle/e7J4yEwjJa63KNBp6>

### Questions?

Contact Kris Collins, Director of KC Pre-K Cooperative ([kcollins@schoolsmartkc.org](mailto:kcollins@schoolsmartkc.org)).

## Responsibilities and Expectations

### Full Partner

- Located within the Kansas City Public School District attendance boundary
- A commitment to increasing equitable access to pre-K: at least 50% of students served by the community based early childhood partner are low-income
- A commitment to operational sustainability through leveraging public revenue (state pre-K funding, child care subsidy, Head Start)
- A commitment to streamline enrollment procedures and processes
- Attend regular meetings
- Participate in KC Pre-K Cooperative Partner Council
- Licensed or licensed-exempt
- Missouri Accredited
- Use of one of four Missouri Department of Elementary and Secondary Education state approved curricula
- Agreement to meet requirements of the KC Pre-K Cooperative's evaluation framework and deadlines outlined in the Cooperative's evaluation timeline, including: PKOF, DRDP, CLASS
- Agreement to use the Kindergarten Observation Form (KOF) as Kindergarten readiness assessment for all Kindergarten students if organization serves Kindergarten-aged students
- One-on-one coaching through TFA Accelerate for all Lead Teachers
- Participation of all Cooperative Lead Teachers in Summer Institute, which encompasses curriculum and assessment training
- Participation in workshops identified by the Cooperative
- Commitment to fully enroll classrooms by July 15 before the start of each school year; commitment to open pre-K seats to the community after August 1

## Resources and Support

- **Eligibility to apply for one-time classroom start-up grant funding to support expansion of pre-K services**
- Peer network of KC Pre-K Cooperative partners
- Technical assistance from KC Pre-K Cooperative staff members
- Ongoing professional development and coaching for teachers and instructional leaders
- Start-up and annual fees to participate in SchoolAppKC application platform provided by Show Me KC Schools
- Materials and technical assistance to meet requirements of the KC Pre-K Cooperative's evaluation framework and deadlines outlined in the Cooperative's evaluation timeline, including: PKOF, DRDP, CLASS



## Responsibilities and Expectations

### Emerging Partner

- **Pre-K provider agrees to complete Missouri Accreditation within one year**
- Staff meets Missouri Accreditation education requirements at the time of application
- Located within the Kansas City Public School District attendance boundary
- A commitment to increasing equitable access to pre-K: at least 50% of students served by the community based early childhood partner are low-income
- A commitment to operational sustainability through leveraging public revenue (state pre-K funding, child care subsidy, Head Start)
- A commitment to streamline enrollment procedures and processes
- Attend regular meetings
- Participate in KC Pre-K Cooperative Partner Council
- Licensed or licensed-exempt
- Use of one of four Missouri Department of Elementary and Secondary Education state approved curricula
- Agreement to meet requirements of the KC Pre-K Cooperative's evaluation framework and deadlines outlined in the Cooperative's evaluation timeline, including: PKOF, DRDP, CLASS
- Agreement to use the Kindergarten Observation Form (KOF) as Kindergarten readiness assessment for all Kindergarten students if organization serves Kindergarten-aged students
- Participation in workshops identified by the Cooperative

## Resources and Support

- **Missouri Accreditation training and consultation for one calendar year**
- **Up to \$7,500 per program to cover fees and/or purchase materials required to complete Missouri Accreditation**
- Peer network of KC Pre-K Cooperative partners
- Technical assistance from KC Pre-K Cooperative staff members
- Start-up and annual fees to participate in SchoolAppKC application platform provided by Show Me KC Schools
- Materials and technical assistance to meet requirements of the KC Pre-K Cooperative's evaluation framework and deadlines outlined in the Cooperative's evaluation timeline, including: PKOF, DRDP, CLASS



## Responsibilities and Expectations

### Affiliate Partner

- Located within the Kansas City Public School District attendance boundary
- A commitment to increasing equitable access to pre-K: at least 50% of students served by the community based early childhood partner are low-income
- A commitment to operational sustainability through leveraging public revenue (state pre-K funding, child care subsidy, Head Start)
- A commitment to streamline enrollment procedures and processes
- Attend regular meetings
- Participate in KC Pre-K Cooperative Partner Council
- Licensed or licensed-exempt
- Agreement to meet requirements of the KC Pre-K Cooperative's evaluation framework and deadlines outlined in the Cooperative's evaluation timeline, including: PKOF, DRDP, CLASS
- Agreement to use the Kindergarten Observation Form (KOF) as Kindergarten readiness assessment for all Kindergarten students if organization serves Kindergarten-aged students
- Participation in workshops identified by the Cooperative

## Resources and Support

- Eligibility to apply for mini-grant funding to support classroom supplies and resources
- Peer network of KC Pre-K Cooperative partners
- Technical assistance from KC Pre-K Cooperative staff members
- Start-up and annual fees to participate in SchoolAppKC application platform provided by Show Me KC Schools
- Materials and technical assistance to meet requirements of the KC Pre-K Cooperative's evaluation framework and deadlines outlined in the Cooperative's evaluation timeline, including: PKOF, DRDP, CLASS



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